



ST. URSULA ACADEMY

CATHOLIC • ALL GIRLS • COLLEGE PREP • GRADES 6-12

March 18, 2020

Dear SUA Families:

Welcome to our first official day of home learning! SUA is committed to home learning and to educating each student. We know that our students are enthusiastic learners who can adapt to new circumstances, especially with our growth mindset culture. We will work through every situation to support students and families through this time. As we make this transition from learning at school to home learning, we ask for your continued grace, patience, and support.

Today is like a first day of school where students will be introduced to a new class. Students will:

- Ensure that they can access their online classrooms
- Learn about course expectations from an online perspective
- Reach out to the teacher directly if they have any questions or trouble accessing online classrooms
- Begin and be engaged in home learning

School Days/Workdays

As you know, we will be conducting home learning until May 11. Teachers are treating every scheduled school day as a workday. Workdays do not include previously scheduled breaks, such as Easter Break or weekends. On school days, teachers will teach students course content and communicate with students and their families. Please feel free to communicate with teachers during that time and expect a response within a business day.

We ask that students treat these days as workdays as well. While remote learning activities will not take the same amount of time as a normal school day would require, consistent attention to those activities will be necessary for successful learning.

We understand that families and faculty members will face challenges at home. Flexibility and parent/teacher partnerships are needed more than ever as we face these challenges.

Accessing Faculty Online Classrooms –USE DAUGHTER’S LOGIN INFORMATION

Teachers have already been using online classroom and students have been accessing them all year. Each teacher will continue to use an online classroom through Moodle, Google Classroom, or Canvas. Mrs. Beth Porter, Director of Academics, will send out the [SUA Remote Classroom Matrix](#), a matrix listing every faculty member and online classroom today. You will need to **use your daughter’s login information** to access the classroom. The students use these platforms daily and are comfortable navigating them. If your daughter cannot access any online classroom, the first step she needs to do is to contact the teacher directly via email.

Classwork

Classwork will be tailored to meet student needs, content standards, and grade level. The faculty are ready to deliver content online to include, virtual meetings, videos, forums, and other strategies.

During the entire period of closure, classwork will be required. We ask that you help us to keep your daughter accountable to the work assigned. While teachers will be more flexible with this work than they would with regular classroom work, they will still require students to complete the work. Student communication with teachers is essential to ensuring that this work is understood and completed.

The Learning Commons (TLC) and Special Academic Services

TLC for all Students: Our TLC team is prepared to help any student who needs additional academic support with learning any content. Students can email any of the TLC tutors for any additional support.

Freshman Focus: If your daughter is in Freshman Focus, please look for communication from her TLC tutor.

Intervention Education Plans: If your daughter receives services from the Intervention Specialist, please look for communication from Ms. Kotula.

School Counselors

We understand that during this precarious time, students may be feeling all sorts of emotions including anxiety, uncertainty, and isolation. School counselors will continue to provide support services to students. Please feel free to reach out to a school counselor for help or continuation of services.

Communication

Communication is essential as we transition to home learning. Please check your email regularly.

The most important individuals to be able to contact are your daughter's teachers, support personnel, and principal. If you can contact these individuals, you can get the help you need. Each faculty member will communicate the specific learning activities and other important information unique to their course. Please look to teacher communication as the most specific and relevant to daily issues.

Any of SUA faculty and staff members may be reached through email, which you can be accessed here: <https://www.toledosua.org/about/facultystaff-directory>

As always, if you need anything, please reach out to us. Together we can help the girls navigate home learning when our lines of communication are open.

Looking forward to this journey together with you!

Soli Deo Gloria,

Mrs. Nichole Flores